



Muslim Children's Aid & Support Services

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Registered Charitable Number: 84917 8546 RR0001

CANADA SUMMER JOBS 2022 PROGRAM

Summer Staff Position: (2)

COMMUNITY RECREATIONAL AND LEISURE PROGRAMS CONSULTANT

Location: Greater Toronto Area

Term: June 1 – August 5, 2022 (maximum 8 weeks – 35 hours/week)

Application Deadline: Sunday, May 22, 2022 ET

About MCASS

At Muslim Children's Aid and Support Services (MCASS), we have the vision for a just and equitable society with the full participation of Canadian Muslims. Our Mission is to be an overarching child protection and support agency for Muslim individuals and families in the Greater Toronto Area (GTA) by empowering Muslim communities to improve their familial, social and cultural well-being. We envision a healthy, equitable, inclusive and welcoming community that works together to engage with and be a responsive body to our larger community members.

Job Opportunity

MCASS is looking for one (2) experienced and motivated post-secondary students to work collaboratively with our Executive Director, the MCASS Board, and volunteers. In these unprecedented times, you will have the exciting opportunity to design and lead, oversee and administer sport and recreational programs. You will utilize your education and knowledge, program development, coaching experience, ingenuity, creativity, empathetic understanding of the diverse Muslim communities and refugees, and your own participation in sport and leisure programs to develop fun and engaging programs for children and youth. You will create an inclusive environment for all participants and will ensure physical and emotional safety for all participants.

One of the programs you will lead is one of our Signature Programs: Scarborough Simbas. The Simbas program aims to offer recreational and wellness opportunities for refugees, newcomers, low socioeconomic status, and at-risk Muslim children and youth. The purpose of the program is to use sport and recreational activities as a tool to help empower vulnerable, and underprivileged Muslim children youth in order to ease the settlement journey of newcomers and refugees. Also, through engagement with the participants and their parents/guardians and broader community outreach, you will outline strategies for sustainability of the Simbas program and make recommendations for additional program offerings. While programs are targeted to Muslim children and youth, they are inclusive to all children and youth regardless of race, culture, ethnicity, gender, sexual orientation, religion, and ability.

Skills & Experience

- Education in Social Work, Social Services, Children & Youth or Immigrant & Settlement programs
- Experience in leisure and recreation program development and oversight, and coaching
- Fluency in English, (both written and oral); fluency in another language commonly used in Muslim communities (e.g., Arabic) would be an asset
- Experience in community outreach/engagement
- Understanding of group dynamics, fostering an inclusive environment, and achieving outcomes
- Experience in working with children and youth and with diverse communities
- Experience in event planning and fundraising would be an asset
- Strong technical skills and proficiency with social media; experience with survey tools an asset
- Strong interpersonal and communication skills and experience developing/giving presentations
- Strong organizational skills, ability to multi-task and work with competing deadlines
- High motivation, a collaborative approach to work, and a commitment to diversity/inclusion

Duties & Responsibilities

- Support the ED in overall management of the programs (e.g., procurement, scheduling, recruitment of participants, promotion/capturing stories, field permits etc.)
- Design and lead the recreational programs, working collaboratively with staff and volunteers
- Plan and implement programs and services geared towards easing the settlement journey for refugees and newcomers
- Complete administrative duties such as creating application forms, waiver forms, and donation proposals to local Muslim businesses
- Organize and set up equipment that is used in the recreational and sport activities
- Ensure programs run smoothly and safety and well-being of all participants
- Explain the rules of activities and instruct participants at a variety of skills levels
- Enforce safety rules to prevent injury
- Modify activities to suit the needs of specific age groups and abilities
- Maximize the experience of newcomers by using sport as a tool to empower individuals
- Identify any issues faced by the participants so that additional support may be offered
- Work together with the participants, program leaders, and videographers to capture the program in stories and videos
- Promote programs through social media
- Prepare a summary report documenting outcomes for all and recommendations for the ED
- Provide ideas for future programs including sustainability of one of our Signature Programs (Scarborough Simbas – soccer camp)
- Specific to Scarborough Simbas, create, administer, and deliver fun soccer sessions
- Play a dynamic role in community outreach and identify and support fundraising initiatives
- Create regular engaging posts on social media channels

Compensation

\$14.25/hour based on a 35-hour work week for a maximum of 10 weeks.

How to Apply

Please send your resume and cover letter for the **Community Recreational and Leisure Programs Consultant** position via email to Karen Scott, Executive Director at execdirector@muslimchildrensaid.com **by Sunday, May 22, 2022 ET**. Please identify CSJ – Community Recreational and Leisure Programs Consultant the subject of your email.

MCASS is committed to Employment Equity and welcome applications from members of diverse cultural, ethnic, religious, and racialized groups, Indigenous persons, persons with disabilities, persons of diverse sexual orientations and gender identities and others with the skills and knowledge to productively engage with diverse communities.

MCASS thanks all applicants for their interest in these opportunities. However, we regret only the candidates selected for an interview will be contacted. No telephone inquiries please.